

DEMATERIALISATION REQUEST FORM

(To be filled by the BO (in case of BO-initiated closure). Please fill all the details in Block Letters in English)

Normal Dematerialization Transmission-cum-Dematerialization Transposition-cum-Dematerialization

DRN		Date: (DD/MM/YYYY)						
DRF No.		Date: (DD/MM/YYYY)						

Fill up a separate DRF for Free securities and Locked – in securities. In case of locked - in securities fill up a separate DRF for different lock-in reason / lock-in expiry dates.)

I/We request you to dematerialise the enclosed security certificate(s) registered in my/our name into my/our demat account.

Account Details:											
DP ID:											Client ID:
Name of the First / Sole Holder											
Name of Second joint Holder											
Name of Third joint Holder											
ISIN Code: (12 character)	I	N									
Name of the Company											
Qty. to be Dematerialized (in figures)											
(in words)											
Number of Certificates (in words)											
Nature of Securities	<input type="checkbox"/> Free Securities		<input type="checkbox"/> Lock-in Securities								
Lock-in reason											
Lock in Expiry Date (DD/MM/YYYY)											

Details of Securities:						
Type of Security	<input type="checkbox"/> Equity <input type="checkbox"/> Debentures <input type="checkbox"/> Bonds <input type="checkbox"/> Units <input type="checkbox"/> Others (specify)					
Face Value of Securities						
Folio No.						
Certificate Numbers						
Distinctive Numbers	From	To	From	To	From	To
Quantity						

Attach an annexure (duly signed by account holder(s)) in the above format if the space is not sufficient.

The original certificates / documents are hereby surrendered by me / us for dematerialisation and the same are free from any lien or charge or encumbrance and represent the bonafide securities of the Issuer Company to the best of my / our knowledge and belief.

	First/Sole Holder	Second Holder	Third Holder
Name			
Signature as per RTA Records			
Signature as per DP Records			

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Participant Authorization (From DP to RTA)

We have received the above-mentioned securities bearing ISIN _____ for Dematerialization. The Application form is verified with the Certificates / Documents surrendered for dematerialization and we certify that the application form is in accordance with the details mentioned in the enclosed certificates / documents. It is also certified that the Holder(s) of securities have a beneficiary account with us in the same name(s) and order of name(s).

===== (PLEASE TEAR HERE) =====

Acknowledgement Receipt

DRF No.							Date: (DD/MM/YYYY)								
DP ID:							Client ID:								
Name of the First / Sole Holder															
Name of Second joint Holder															
Name of Third joint Holder															
Name of the Company															
Type of Security		<input type="checkbox"/> Equity <input type="checkbox"/> Debentures <input type="checkbox"/> Bonds <input type="checkbox"/> Units <input type="checkbox"/> Others (specify)													
ISIN Code: (12 character)		I	N												
No. of Securities	(in figures)														
	(in words)														
No. of Certificates	(in figures)														
	(in words)														

We hereby acknowledge the receipt of certificates / documents, in respect of the above securities for dematerialization subject to verification.

Depository Participant Seal and Signature

Instructions:

1. In case of transmission-cum-demat, a notarized copy of death certificate of the deceased holder, copy of the Order of the Court, etc. to be attached with DRF.
2. In case of transposition-cum-demat, a duly executed Transposition Request Form to be attached with the DRF.